Massachusetts Institute of Technology

MIT COVID-19 Supplemental Child Care Subsidy | Calendar Year 2020

Complete the application below to request the 2020 calendar year COVID-19 Supplemental Child Care Subsidy. The subsidy program is available to benefits-eligible staff, postdoctoral associates, and postdoctoral fellows who have dependent children ages 0-12. Employees may request a nontaxable $2,000 subsidy for each dependent child, up to a maximum of three children per household. **Applications must be submitted no later than Thursday, December 31, 2020. All fields are required.**

Parent Information

Name: _____ MIT ID: _____

MIT Job Title: _____

MIT Department: _____

Phone Number: _____ Email: _____

☐ MIT benefits-eligible staff ☐ Postdoctoral Associate ☐ Postdoctoral Fellow

Number of child(ren) ages 0-12: _____

Please provide a copy of each dependent child's birth certificate with this application.

Child(ren)

Please provide the following information for each child receiving child care services.

Full name	**Age**	**Date of birth** MM/DD/YYYY	**Tax Dependent Status**
			Y / N
			Y / N
			Y / N

Read each statement below and check the corresponding box:

☐ I understand that incomplete or inaccurate information may adversely affect my eligibility for this program.
☐ I understand that the MIT COVID-19 Supplemental Child Care Subsidy is a one-time award.
☐ I certify under penalty of perjury that all statements and documentation relating to this application are complete and correct.

Type, print, or sign your name below.

Applicant Signature: _____ Date: _____

If you have questions, contact your department administrator or Human Resources Officer (HRO). Email the completed form along with copies/images of your child's/children's birth certificate(s) to your department administrator. Visit the Supplemental Child Care Subsidy page for more information.

Department Administrators: Please submit application forms to Accounts Payable using an electronic Request for Payment (eRFP). Cost Object: 2040605. Description: Covid-19 Child Care Subsidy.